

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD AT BAYSIDE COMMUNITY HOSPITAL CONFERENCE ROOM ON JUNE 22, 2023 ANAHUAC, CHAMBERS COUNTY TEXAS BEGINNING AT 5:30 PM

A regular meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was conducted at Bayside Community Hospital Conference Room in Anahuac, Texas on Thursday, June 22, 2023, beginning at 5:30 pm with the following directors present:

Mike Emmons, Chairperson
Andy Legg, Vice- Chairperson
Linda Tinnerman, Secretary;
Geraldine Brown, Director
Leslie Turner, Director

Pursuant to a Notice under the Open Meetings Act duly filed and posted a full 72 hours prior to the opening of said meeting (a copy being placed amongst the files of the District).

Also present were Robert Pascasio, CEO; Phil Hacker, CFO; Ann Newton, Administrative Assistant; Sue Hawthorne, The Progress; Gloria Roemer, The Seabreeze Beacon; Anthony Capili, MD, Chief of Staff; Tommy Davis, Durbin & Company; Joey Wallace, Community Member; Whitney Gusman; Dr. John Redman; Elissa Lofgren & Tonya Pagel at 6:35 p.m.

The meeting was called to order by Chairperson Emmons, and it was determined that a quorum was present. Secretary Tinnerman gave the invocation. Director Turner led the pledges.

Introduction of Guests – Joey Wallace

Public Comment – None

Consent Agenda –

2. Review and Approve Minutes of Previous Meetings

a. May 25, 2023 Regular Meeting

3. Board Education

4. Financial Report – Secretary Tinnerman requested that Phil Hacker, CFO give the financial report. Consolidated revenues were up a little less than \$400,000 which made a difference to the YTD bottom line.

Clinic revenues are consistent with prior months

No big swing in expenses.

YTD adjustment to interest income from our account at TexStar

QJPP is still a rough estimate, goal is to have it trued up before we close out June.

5. Administrators Report

a. HR Report

b. Marketing Report

c. CCHC Executive Director Report

A motion was made by Secretary Tinnerman and seconded by Director Brown to approve the Consent Agenda as presented. Motion carried unanimously.

6. Employee Tuition Reimbursement – Moved to Executive Session

7. FY 2022 Audit - Tommy Davis from Durbin & Company presented the FY 2022 Audit.

Secretary Tinnerman asked if things were looking up? Mr. Davis said that the District is heading in the right direction but there are still going to be some struggles.

A motion was made by Director Turner and seconded by Director Brown to accept the FY 2022 Audit as presented. Motion carried unanimously.

Chairperson Emmons thanked everyone for their hard work.

8. Authorize Purchase of WCMC CT – A motion was made by Secretary Tinnerman and seconded by Director Turner to authorize the purchase of WCMC CT which is funded by a grant. Motion carried unanimously.

The Board thanked Mr. Pascasio for completing the grant.

9. Flood Insurance – Mr. Pascasio informed the Board that at the May 26, 2022 regular meeting the Board elected to cancel the flood insurance policies for Bayside Clinic and the Wellness Center.

However, we still currently have coverage for the Hospital as well as the new Dayton clinic and WCMC.

He said that Administration respectfully submits that based on previous direction the board may want to consider also dropping Dayton and WCMC but, continuing/reinstating Bayside Community Hospital. The cost of the policies for Dayton and WCMC is \$3573.

After much discussion a motion was made by Director Brown and seconded by Secretary Tinnerman to cancel the flood policies for Dayton and WCMC. Motion carried unanimously.

10. District Policy & Procedure Statements

a. District Travel Policy

After much discussion the District Travel Policy was tabled.

11. Architect Proposals for ER Porte Cochere – Mr. Pascasio told the Board that we had begun/continued this discussion a couple months ago. He said that the ambulances can't get underneath the ER bay. He said that this was considered/addressed a couple years ago but that was the extent of it. Mr. Pascasio reached out to THR3 Design which was the first company that had given a proposal before. He said that he was taken aback at their price. He said that he contacted two more architects.

Three proposals were received:

Heitkamp Swift Architects - \$57,000

THR3E Design - \$54,000

Harrell Architects - \$18,000

A motion was made by Secretary Tinnerman and seconded by Director Brown to authorize CEO to use Harrell Architects for the ER Porte Cochere as long as they can provide the stamp of approval that is required by the State. Vice Chairperson Legg opposed the motion.

12. FY 2024 Budget Planning & Workshops – Chairperson Emmons told the Board that we need to come up with some dates for FY 2024 Budget Planning & Workshops. He said that Mr. Hacker will be working on some information for us.

Director Turner said that the meetings need to be completed by July 15th.

Mr. Pascasio asked Chairperson Emmons what do you want to accomplish at these meetings.

Chairperson Emmons said that we need to visit with the Department Directors as well so we can ask them where we can cut in the budget. Mr. Pascasio said that he would like the Directors to be included. Director Brown asked we're going to begin developing a budget and include the Directors? Mr. Hacker said yes that is the normal way to complete a budget.

Vice Chairperson Legg asked if Administration could produce a budget and then let the Board work through it.

Mr. Pascasio said that you have to adopt a budget by the middle or late August before you can set the tax rate. He said that we may have to have a public budget hearing.

Mr. Hacker said that his plan is to have a budget for the Board at the July meeting.

EXECUTIVE SESSION

A motion was made by Vice Chairperson Legg and seconded by Director Brown to move into Executive Session at 6:48 pm. Motion carried unanimously.

Return to Open Session

A motion was made by Director Brown and seconded by Vice Chairperson Legg to exit Executive Session at 8:50 pm. Motion carried unanimously.

6. Employee Tuition Reimbursement - A motion was made by Director Turner and seconded by Director Brown to approve the reimbursement to Whitney Gusman for tuition for the Nurse Practitioners program. Motion carried unanimously.

13. Appoint Bayside Healthcare Foundation Board – A motion was made by Secretary Tinnerman and seconded by Director Turner to extend an invitation to the Bayside Healthcare Foundation Board members as discussed. Motion carried unanimously.

14. Organization Strategic Planning – A motion was made by Director Brown and seconded by Secretary Tinnerman to authorize Administration to engage a consultant to perform a feasibility study for proposed project if unable to locate previous study. Motion carried unanimously.

Administration respectfully requests the Board to ratify the EHF Agreement.

A motion was made by Vice Chairperson Legg and seconded by Director Brown to ratify the EHF Agreement as discussed. Motion carried unanimously.

A motion was made by Vice Chairperson Legg and seconded by Director Brown to extend Highway 61 offers as discussed. Motion carried unanimously.

15. QIPP Program – A motion was made by Director Turner and seconded by Director Brown to authorize and empower District Counsel Trent Krienke as discussed. Motion carried unanimously.

Adjournment:

A motion was made by Director Brown and seconded by Vice Chairperson Legg to adjourn the meeting at 9:50 pm. Motion carried unanimously.

APPROVED the 27th day of July, 2023.

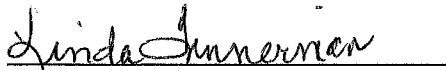


Mike Emmons, Chairperson
Board of Directors

SECRETARY'S CERTIFICATE

I, Linda Tinnerman do hereby certify that: I am the Secretary of Chambers County Public Hospital District No. 1 d/b/a Chambers Health (hereinafter the "District") that these are true and correct minutes reflecting the discussion and actions of the Board of Directors of the District at a regular or special meeting held on the date shown above and entered in the permanent records of the District.

IN WITNESS WHEREOF I have hereunto set my hand this the 27th day of July, 2023



Linda Tinnerman, Secretary
Board of Directors