

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD AT BAYSIDE COMMUNITY HOSPITAL CONFERENCE ROOM ON APRIL 27, 2023 ANAHUAC, CHAMBERS COUNTY TEXAS BEGINNING AT 5:30 PM

A regular meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was conducted at Bayside Community Hospital Conference Room in Anahuac, Texas on Thursday, April 27, 2023, beginning at 5:30 pm with the following directors present:

Mike Emmons, Chairperson
Andy Legg, Vice- Chairperson
Linda Tinnerman, Secretary;
Geraldine Brown, Director
Leslie Turner, Director

Pursuant to a Notice under the Open Meetings Act duly filed and posted a full 72 hours prior to the opening of said meeting (a copy being placed amongst the files of the District).

Also present were Robert Pascasio, CEO; Phil Hacker, CFO; Ann Newton, Administrative Assistant; Nellie Lunsford, Director of Development; Sue Hawthorne, The Progress; Gloria Roemer, The Seabreeze Beacon; Anthony Capili, MD, Chief of Staff;

The meeting was called to order by Chairperson Emmons, and it was determined that a quorum was present. Director Brown gave the invocation. Director Turner led the pledges.

Introduction of Guests – None

Public Comment – None

Consent Agenda -

- 2. Review and Approve Minutes of Previous Meetings**
 - a. March 23, 2023 Regular Meeting**
 - b. March 24, 2023 Called Meeting (Strategic Planning Workshop)**
 - c. March 31, 2023 Called Meeting (Property Insurance Renewal)**
- 3. Board Education**
- 4. Financial Report**
- 5. Administrators Report**
 - a. HR Report**
 - b. Marketing Report**
 - c. CCHC Executive Director Report**

A motion was made by Vice Chairperson Legg and seconded by Director Turner to approve the Consent Agenda as presented. Motion carried unanimously.

Nellie gave a report on the marketing in progress:

- Showed the videos that will be on social media.
- Name change is moving along good.
- New business cards.
- Employees are happy the Board approved the shirt exchange.

DEXA CT Software – Mr. Pascasio informed the Board that we really need to acquire this software for the new CT here at the hospital. We will be able to do bone density tests. Dr. Capili said that we have been sending our patients to Baytown for this and now we will be able to do it here. The total cost is around \$26,000.00 which exceeds CEO approval. Employees would like training as well.

A motion was made by Director Brown and seconded by Secretary Tinnerman to approve the purchase of the DEXA CT Software and training from Canon Medical Systems USA, Inc in the amount of \$26,141.00. Motion carried unanimously.

Board Email Accounts/Cybersecurity – Mr. Pascasio told the Board that we as an organization are required to be secure. He said effective May 1, 2023 we will only be able to send/forward emails to organization internal email accounts, or, we will have to send them encrypted. The IT staff will be getting with each of you to see if you would like it installed on your tablet, laptop or phone and get it set up for you. Recommend a tablet or laptop. This is just informational for now but, we need to be compliant for grants and such.

Vice Chairperson Legg has already completed his Chambers Health email. He said that he checks his email once a week and wanted to know if that was enough.

Secretary Tinnerman said maybe text us if an email was sent. Mr. Pascasio said if it's urgent we will be calling you.

Employee Retention Activities – Mr. Pascasio told the Board that you have a memo in your packet requesting your permission to spend money on retaining employees in this organization. He said that recruiting is expensive. We believe in engaging with the employees to retain them. He said that Administration respectfully requests a budget allocation not to exceed \$35,000 to conduct activities/events for the employees in the organization.

A motion was made by Director Brown and seconded by Secretary Tinnerman to approve the Employee Retention Activities not to exceed \$35,000.00 Motion carried unanimously.

Vice Chairperson Legg asked if this expense was in the original budget. Mr. Pascasio reminded the Board that he nor Phil, were involved in the development of the FY 2023 budget and were therefore unaware of the details.

Vice Chairperson Legg said that he knows this is justified but thinks that some items need to be identified in next year's budget.

Clinics APPs Compensation Package – Mr. Pascasio told the Board that APP is the acronym for Advanced Practice Provider, which are mid-levels NP's or PA's (Nurse Practitioner and Physician Assistant) MGMA is Medical Group Management Association.

He said that he's hearing rumblings regarding their compensation rates. He said that there is a huge gap from what our market is paying and the MGMA in Southeast TX. "I think we're at a point that we will have to equalize some of them." Mr. Pascasio said that he's been advised (third hand) that there are some discrepancies in the benefit package that they are receiving. Last but not least our incentive package is based on the old method of visits. We're penalizing the providers that are seeing chronic patients. Administration, in collaboration with HR and CCHC leadership, respectfully request authorization to develop and implement a compensation plan for APP's.

A motion was made by Vice Chairperson Legg and seconded by Director Turner to authorize CEO in collaboration with HR to develop/implement a compensation package for clinic APPs that is in the current budget. Motion carried unanimously.

Medical Staff Policies, Procedures and Rules –

- a. Specialized Rehabilitative Services
- b. Swing Bed Admission
- c. Audio/Video Monitoring in Patient Rooms
- d. Emergency Blood Transfusion Administration
- e. Rapid Sequence Intubation
- f. Emergency Department Diversion

Dr. Capili discussed the Medical Staff Polices, Procedures and rules.

A motion was made by Secretary Tinnerman and seconded by Vice Chairperson Legg to approve the Medical Staff Policies, Procedures and Rules as presented and recommended by the Medical Staff. Motion carried unanimously.

A motion was made by Secretary Tinnerman and seconded by Vice Chairperson Legg to approve the new appointment of Vincent Jalandoni, PT to Allied Health Professional and the Re-Appointments of Trey Robinson, RPH, Jennifer Robinson, RPH, Brianna Garza, RPH, Amy Hopper, PTA to Allied Health Professional, Houssam Mozeyen, FNP to Active Staff and Shezad Sami, MD to Consulting Staff as recommended by the Medical Staff. Motion carried unanimously.

QIPP Program – Executive Session

IGT Funding Alternatives - Executive Session

Appoint Bayside Healthcare Foundation Board & Leadership - Executive Session

Strategic Planning Workshop - Executive Session

EXECUTIVE SESSION

A motion was made by Director Brown and seconded by Vice Chairperson Legg to move into Executive Session at 6:09 pm. Motion carried unanimously.

Return to Open Session

A motion was made by Secretary Tinnerman and seconded by Director Brown to exit Executive Session at 8:14 pm. Motion carried unanimously.

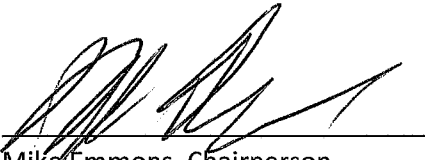
A motion was made by Director Turner and seconded by Director Brown to authorize CFO, Phil Hacker to negotiate the best terms on loan for IGT funding. Motion carried unanimously.

A motion was made by Director Brown and seconded by Vice Chairperson Legg to appoint Nellie Lunsford Executive Director of Bayside Healthcare Foundation Board. Motion carried unanimously.

Adjournment:

A motion was made by Secretary Tinnerman and seconded by Director Brown to adjourn the meeting at 8:17 pm. Motion carried unanimously.

APPROVED the 25th day of May, 2023.


A handwritten signature in black ink, appearing to read 'Mike Emmons', written over a horizontal line.

Mike Emmons, Chairperson
Board of Directors

SECRETARY'S CERTIFICATE

I, Linda Tinnerman do hereby certify that: I am the Secretary of Chambers County Public Hospital District No. 1 d/b/a Chambers Health (hereinafter the "District") that these are true and correct minutes reflecting the discussion and actions of the Board of Directors of the District at a regular or special meeting held on the date shown above and entered in the permanent records of the District.

IN WITNESS WHEREOF I have hereunto set my hand this the 25th day of May, 2023

A handwritten signature in black ink, appearing to read 'Linda Tinnerman', written over a horizontal line.

Linda Tinnerman, Secretary
Board of Directors