

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD AT THE BAYSIDE COMMUNITY HOSPITAL CONFERENCE ROOM ON FEBRUARY 27, 2025, ANAHUAC, CHAMBERS COUNTY, TEXAS BEGINNING AT 5:30 P.M.

A regular meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was held at Bayside Community Hospital Conference Room in Anahuac, Texas on Thursday, February 27, 2025, beginning at 5:30 P.M. with the following Directors present:

Andy Legg, Chairperson
Annette Abernathy, Vice Chairperson
Linda Tinnerman, Secretary
Leslie Turner, Director
Eric Humphrey, Director

Pursuant to a Notice under the Open Meetings Act duly filed and posted a full (72) hours prior to the opening of said meeting.

Also present were Ann Newton, CEO; Kimberly Cooper, CFO; Elissa Lofgren, CCHC Executive Director; LaDuska James, Director of QA/PI; Celeste Denova, Anahuac Progress; Brian Jackson, Jackson and Carter; Natalyn Royer.

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Vice Chairperson Abernathy and it was determined that a quorum was present.

Vice Chairperson Abernathy gave the invocation.

Director Turner led the pledges.

Introduction of Guests, which are included in the list above.

There was no public comment.

EXECUTIVE SESSION

Chairperson Legg requested to go into Executive Session under Section 551.071 and Section 551.074.

Vice Chairperson Abernathy made a motion to go into Executive Session at 5:33 p.m. Director Humphrey seconded the motion. The motion carried unanimously.

Director Turner made a motion to exit Executive Session at 6:00 p.m. Secretary Tinnerman seconded the motion. The motion carried unanimously.

RETURN TO OPEN SESSION

CONSENT AGENDA

Ann Newton presented information regarding the request from Foremark to purchase a portion of land owned by the district on Eagle Drive in Mont Belvieu, Texas. Ann Newton recommended waiting on making any decisions until after the strategic planning meeting.

Ann Newton also informed the Board of Directors that Cathy Muscat, Director of Nursing, has submitted her resignation to retire effective April 2025. Cathy Muscat has offered to stay on for the transition to the new Director. Ann Newton stated that she had interviewed a candidate, and that candidate would be onsite for interviewing on March 26, 2025. The position has also been posted.

Ann Newton informed the Board of Directors that she had received an open meeting request from a citizen requesting the Medicaid dollars the district receives at the hospital and clinics. The citizen is requesting the information to write his congressman stating that need for rural hospitals.

Chairperson Legg questioned Elissa Lofgren about what she has heard concerning executive orders such as immigration and law enforcement. Elissa Lofgren stated that as of now, there has been no guidance provided by the government.

Vice Chairperson Abernathy requested that Elissa Lofgren insert a line item on her report to state what each grant is used for. Elissa Lofgren requested that she and Vice Chairperson Abernathy set a meeting to discuss grants. Elissa Lofgren stated that after the strategic planning meeting that there would be a definite direction regarding outstanding grants.

Chairperson Legg asked the status of the IT Grant. Kimberly Cooper stated that the district has started to receive funding from the grant.

Secretary Tinnerman made a motion to approve the Consent Agenda which included the following: Regular Meeting Minutes January 23, 2025, Called Meeting Minutes February 3, 2025, Administrators Report, HR Report, Marketing Report, CCHC Executive Director Report. Director Humphrey seconded the motion. The motion carried unanimously.

OLD BUSINESS

Discuss, Consider and Take Action on, if necessary, Quality Incentive Payment Program (QIPP).

Kimberly Cooper stated that there had been no significant changes regarding QIPP. Kimberly Cooper stated that there were still issues with Coral facilities. Ann Newton stated that that the district had retained legal services and that a forbearance agreement had been presented to assure that the district would be repaid.

Kimberly Cooper stated that payments needed to be made on the IGT loan.

Secretary Tinnerman stated that payments in the amount of \$350000.00 should be applied to the IGT loan if it would not drop the district's cash on hand below one million dollars. Director Humphrey seconded the motion. The motion carried unanimously.

NEW BUSINESS

Discuss, Consider and Take Action on, if necessary, District Financial Report and Statistical Reports.

Kimberly Cooper stated that the auditors had found issues and that reconciliations were being revised. Once revised, reconciled items will be sent back to the auditors. The Board of Directors will receive corrected financials. The auditors will be back onsite March 10, 2025. The finalized audit will be presented in April 2025. Kimberly Cooper stated that she will continue to do the reconciliations until she feels comfortable allowing Partners Healthcare Accounting group to take over.

Kimberly Cooper informed the Board of Directors that the 2024 Cost Report was submitted on time. Kimberly Cooper explained that the cost report is submitted to the government for uncompensated care.

Chairperson Legg stressed the importance of correct financial reporting so that financials are available to present to Chambers County.

Vice Chairperson Abernathy had questions about swing bed and reimbursement rates.

Elissa Lofgren noted that the school base health center in Dayton had gotten a late start in January due to a water leak, but there were 31 visits during the first week of February. Elissa Lofgren also stated that Anahuac ISD was still not onboard with utilizing the med pods. Chairperson Legg stated that there should be a meeting set up with the Anahuac ISD administration team.

Elissa Lofgren stated that the unduplicated patient count is being monitored due to it trending down.

Chairperson Legg wanted to know if there was a reason for the drop in congregate meals. Elissa Lofgren stated that she would discuss with Christina Dickerson, Chambers Care Coordinator, and report at the next Board of Directors meeting.

No action taken regarding the District Financial Report and Statistical Report.

Discuss, Consider and Take Action on, if necessary, purchase of maintenance app for Maintenance/Operations Department service tickets.

The Board of Directors reviewed information submitted by Noe Mejia, Director of Plant Operations regarding the purchase of a maintenance app to be used for service tickets. LaDuska James stated that they had tried to utilize ActionCue for maintenance service tickets, but it did not work. LaDuska James stated the app also had safety survey features. Chairperson Legg asked if this purchase was included in the budget. Kimberly Cooper said that it was not a budget item, but that Plant Operations had available funds to cover the purchase. Thomas Ng, Chief Information Officer, had also stated that the implementation time invested to get the app up and running was reasonable.

Secretary Tinnerman made a motion to approve the purchase of the Q Ware. Vice Chairperson Abernathy seconded the motion. The motion carried unanimously.

Discuss, Consider and Take Action on, if necessary, 2025 Healthsure Property Program Renewal Treatment Plan.

Ann Newton presented the proposal from Healthsure. Ann Newton stated that it provided the same coverage as the previous year. Ann Newton stated that Healthsure had exercised due diligence, and that the insurance company was TORCH endorsed.

Director Humphrey made a motion to approve the renewal of the 2025 Healthsure Property Program Renewal Treatment Plan. Director Turner seconded the motion. The motion carried unanimously.

Discuss, Consider and Take Action on, if necessary, 2024 Human Resources Annual Trend Report.

Ann Newton presented the 2024 Human Resources Annual Trend Report. Vice Chairperson Abernathy and Chairperson Legg voiced concern regarding the increase in personnel. Ann Newton stated that she would have verify the employee headcount from previous years.

No action taken regarding the 2024 Human Resources Annual Trend Report.

Discuss, Consider and Take Action on, if necessary, open job positions and creation of new roles.

Ann Newton presented a listing of open job positions for new positions and replacement positions.

No action was taken regarding open job positions and creation of new roles.

Discuss, Consider and Take Action on, if necessary, Policies and Procedures.

LaDuska James presented the following policies and procedures:

- Female External Catheter (Purewick)
- Intraosseous Vascular Access (Arrow EZ-10)
- Hospital Emergency Room Triage
- PSAC (Break Glass) Records
- Patient Complaints & Grievances
- Approval and Posting of Organization Policies
- USB Drive Usage
- IT Procurement
- Email Encryption
- Acceptable Use of Communications Systems
- Code of Conduct

Secretary Tinnerman made a motion to approve the above policies as presented except for the Code of Conduct. The Code of Conduct policy is approved pending the review by district attorneys. Director Humphrey seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION

Chairperson Legg requested we go into Executive Session under Section 161.032.

Vice Chairperson Abernathy made a motion to go into Executive Session at 8:02 p.m. Director Turner seconded the motion. The motion carried unanimously.

Secretary Tinnerman made a motion to exit Executive Session at 8:34 p.m. Director Turner seconded the motion. The motion carried unanimously.

RETURN TO OPEN SESSION

Director Humphrey made a motion to approve medical staff credentialing. Vice Chairperson Abernathy seconded the motion. The motion carried unanimously.

Discuss, Consider and Take Action on, if necessary, QAPI and Compliance.

Director Turner made a motion to accept the QAPI and Compliance report as presented. Secretary Tinnerman seconded the motion. The motion carried unanimously.

ADJOURNMENT

Director Turner made a motion to adjourn the meeting at 8:35 p.m. Vice Chairperson Abernathy seconded the motion. The motion carried unanimously.




Andy Legg, Chairperson
Board of Directors

SECRETARY CERTIFICATE

I, Linda Tinnerman, do here by certify that: I am the Secretary of Chambers County Public Hospital District No. 1 d/b/a Chambers Health (hereinafter the "District") that these are true and correct minutes reflecting the discussion and actions of the Board of Directors at a regular or special meeting held on the date shown above and entered in the permanent records of the District.

IN WITNESS WHEREOF I have hereunto set my hand this the 27th day of March 2025.



Linda Tinnerman, Secretary
Board of Directors